



A California Public Benefits Corporation
Corporation formed September 19, 2019
Corporation Number 4319346
Internal Revenue Service Approved Exempt Federal Income Tax
Donations tax deductible to the fullest extent allowed by law.
6 Board Minutes, Saturday, January 9, 2021

For effective oversight

Objectives

NOTICE OF QUARTERLY BOARD OF DIRECTORS MEETING

Saturday, January 9, 2021, 11:00 AM to 1:00 PM

As required by Bylaws of the California Association of Bond Oversight Committees, Article 8, Section 4 b you are hereby noticed that the quarterly Board of Directors meeting will be held on Saturday, January 9, 2021, starting at 11:00 AM via Zoom.

The agenda and supporting written materials are attached to this notice.

You can attend this meeting via Zoom at meeting ID 412 822 2265 or by calling 1.669.900.6833 and entering the meeting ID 412 822 2265.

Please respond to me at ajungherr@aol.com if you are unable to attend this meeting.

Professional Advisors are welcome to attend this meeting but are not required to attend this meeting.

Anton Jungherr, Secretary, Board of Directors

January 2, 2021

Distribution: Board of Directors and Professional Advisors



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\$180.8 Billion Proposition 39 School Bonds approved by voters ¹

CABOC website: www.bondoversight.org

Purpose Statement: "The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level." (Articles of Incorporation, Section 4)

To participate remotely using Zoom: Log into Zoom from your laptop, PC, desktop, or tablet and enter the meeting ID 412 822 2265. If you are calling in only, you will also need the Meeting Phone: 1.669.900.6833, after which you will be prompted for the Meeting ID.

Note: Professional advisors are invited to attend this meeting but are not required to attend.

Please silence your cell phone.

MINUTES QUARTERLY BOARD OF DIRECTORS MEETING

Date: Saturday, January 9, 2021

Time: 11:00 AM to 1:00 PM

Place: Zoom

¹ For the period 2001 through 2020. Proposition 39 was approved by the votes in November 2000.



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OPENING PROCEDURES

Call to Order -Nick Marinovich, President ²

Recognition of Newly Elected Board of Directors for Two-Year Terms January 2021 to December 2022 – Nick Marinovich

- Carolyn Castillo
- Marcus Crawley
- Chris Hanson

Roll Call Directors – Anton Jungherr

Name	County	Initial Term Start	Term End	Zoom	Absent
Carolyn Castillo	Los Angeles	11.19.19	12.31.22	x	
Marcus Crawley	Alameda	3.17.20	12.31.22	x	
Andrea Dawson	Alameda	11.19.19	12.31.21		x
Chris Hanson	San Francisco	11.19.19	12.31.22	x	
Jason Hunter	Riverside	8.4.20	12.31.22	x	
Anton Jungherr	Contra Costa	11.12.19	12.31.22	x	
Nick Marinovich	San Diego	11.12.19	12.31.22	x	
Ourania Riddle	Solano	11.19.19	12.31.22	x	
Amadeo Rodriguez	Los Angeles	11.19.19	12.31.22	x	
Jack Weir	Contra Costa	11.12.19	12.31.22		x

Sixteen authorized positions, 10 filled, 6 vacant.

² Chairperson Jack Weir was absent due to family matter. In the absence of Mr. Weir, the meeting was conducted by Mr. Marinovich.



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Roll Call Professional Advisors – Anton Jungherr

Name	County	Term Start	Term End	Zoom	Absent
Sallie DeWitt	Contra Costa	11.19.19	none	x	
Thomas Rubin	Alameda	6.23.20	none	x	
Keith Mueller	Contra Costa	8.14.20	none	x	

Professional Advisors are welcome to attend this meeting but are not required to attend this meeting.

REPORTS

Item 1: Chairperson Best Practices Committee Carolyn Castillo - oral report presented

Item 2: Chairperson Legislation Committee Nick Marinovich - oral report presented

Item 3: Chairperson Frequently Asked Questions Committee Marcus Crawley- oral report presented

Item 4: Chairperson Members Database Committee Anton Jungherr – oral report presented

ACTION

Item 5: Approve Objectives First Quarter 2021

Recommended Motion: Approve the attached First Objectives 2021. (10) ³ M/S/C ⁴

Item 6: Approve Budget 2021

Recommended Motion: Approve the attached Budget 2021. (11) M/S/C

³ Page reference to attached page.

⁴ M/S/C is an abbreviation for Motion made/ Seconded/Carried.

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Item 7: Establish Statewide Conference Committee, Appoint Co-Chairpersons and Members

Recommended Motion: That the Statewide Conference Committee be established to plan and conduct the First Statewide CABOC Conference via Zoom in June 2021, that Jason Hunter and Anton Jungherr be appointed as Co-Chairpersons and Amadeo Rodriguez be appointed as members of this Committee. M/S/C

ACTION CONSENT

All items to be voted on by one motion, unless removed for a separate vote.

Item 8: Ratify the September 15, 2020 Executive Committee appointment of Amadeo Rodriguez (Los Angeles County) as Assistant Vice President.

Item 9: Ratify the November 24, 2020 Executive Committee appointment of Lorraine Humes as a Member of the Nominations-Elections Committee to replace Dena Florez, who resigned.

Item: 10. Approve Bylaws Amendments to Article 5 Nomination and Election of Directors (17)

Item 11: Approve Amendments to Website Document Review Process Board Policy 6 (18)

The proposed amendments changes FAQ review period from thirty (30) days to ten (10) calendar days and Best Practices review period from thirty (30) days to thirty (30) calendar days.

Item 12: Approve Director Elections Board Policy 8 (21)

Item 13: Approve Board of Directors Minutes, September 12, 2020 (22)

Note that the backup documents are not included as they were previously distributed to the Board and are on the CABOC website.



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Items 8 through 13 were approved by one motion. M/S/C

DISCUSSION

Item 14: Diversity and Inclusion on Board of Directors – Sallie DeWitt

“Like many white people living in the year 2020, I have grown to believe that I exist at a time and place where our governing bodies and related organizations tend to be dominated by assumptions and rules made by white people like myself, and that this constitutes “white privilege”. To whatever degree this is true, this might mean these organizations are generally operating with unconscious bias and limited insight. I imagine this could lead to unintended consequences, including ineffective bond oversight, or even harm to others.

“I raise this issue with great respect and gratitude for the work being done now by CABOC’s current BOD. I have no preconceived notions about what “course corrections” might be called for now or in the future. From this discussion, we may get a sense of the direction to take and effort needed.

“Here are questions we might consider:

“How much agreement is there that CABOC’s BOD lacks diversity to any significant degree--e.g., “On a scale from 1 to 10—10 being “highly diverse”—how might we characterize CABOC’s BOD now?”

“How likely is a lack of diversity in CABOC's leadership to cause unconscious bias or limit insight into problems and solutions concerning bond oversight?

“Put positively, to what degree would increase diversity on CABOC’s BOD lead to greater insight and more effective guidance for CABOC’s statewide?”

There was strong agreement that the membership of the CABOC Board of Directors should be diverse and reflect the population of California. There was also concern expressed about the average age of the current Board. The Executive Committee was requested to follow u.



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Item 15: Conflict of Interest – Annual Policy Review

Conflict of Interest Policy (Policy # 2 approved by the Board of Directors on March 14, 2020) provides, “Members are required to review this policy upon membership application and annually thereafter.” (42)

The Board conducted the annual review of CABOC’s Conflict of Interest Policy.

INFORMATION

Cashing in on Education, California’s school bond system is dominated by well-funded private interests and plagued by a lack of oversight. Brian Krans, November 02, 2018
(Attached to agenda as a separate file.)

ADJOURNMENT

Remarks from Directors and Professional Advisors - none

How could we have improved this meeting? none

Items for future agenda. none

Next Board meeting March 13, 2021

Adjournment by President Nick Marinovich at 12:18 PM

Date of Minutes: January 11, 2021

Anton Jungherr, Secretary

Attachments to the agenda packet are included in the official minutes posted on the website. Distribution copies of the minutes do not include the attachments as they were included in the agenda packet for this meeting.



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BOARD OF DIRECTORS

Carolyn Castillo, Marcus Crawley, Andrea Dawson, Chris Hanson, Jason Hunter, Anton Jungherr, Nick Marinovich, Ourania Riddle, Amadeo Rodriguez, Jack Weir

EXECUTIVE COMMITTEE

Jack Weir (Chairperson), Nick Marinovich (President), Anton Jungherr (Secretary/Treasurer), and Carolyn Castillo (Vice President)

PROFESSIONAL ADVISORS

John Anderson, Judy Box, Lori Chinn, Sallie DeWitt, Vanessa Hill, Lorraine Humes, Linda Lozito, Keith Mueller, Tom Panas, Nancy Rieser, Thomas Rubin, Ben Steinberg

COMMITTEES

Name	Standing Committee Members (* Chairperson)
Training Materials	Chris Hanson, Anton Jungherr, Amadeo Rodriguez
Membership Recruitment	Anton Jungherr *, Judy Box
Legislation	Nick Marinovich *, Andrea Dawson, Ouranias Riddle, Anton Jungherr, Sallie DeWitt, Jack Weir, Tom Rubin, Jason Hunter
Membership Customer Services	Nick Marinovich *, Carolyn Castillo, Anton Jungherr
Public Relations	Ouranias Riddle *, Jack Weir, Anton Jungherr
Name	Ad Hoc Committee Members (* Chairperson)
Membership	Chris Hanson, Lorraine Humes, Anton Jungherr, Estela DePaz
SDCTA ⁵	Nick Marinovich * and Anton Jungherr
FAQs ⁶	Marcus Crawley *, Nick Marinovich, Anton Jungherr

⁵ San Diego County Taxpayers Association

⁶ Frequently Asked Questions

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QuickBooks Online	Judy Box * and Anton Jungherr
Nominations-Elections	Anton Jungherr *, Keith Mueller, Lorraine Humes
Best Practices	Carolyn Castillo/Anton Jungherr Co-Chairpersons, Nick Marinovich
Statewide Conference Committee ⁷	Jason Hunter/Anton Jungherr Co-Chairpersons, Amadeo Rodriguez

CORPORATE OFFICERS (all terms expire January 2020)

Chairperson – Jack Weir *

President – Nick Marinovich *

Vice President – Carolyn Castillo

Assistant Vice President – Amadeo Rodriguez

Secretary – Anton Jungherr

Assistant Secretary – vacant

Treasurer – Anton Jungherr *

Assistant Treasurer – Judy Box *

*Authorized to sign checks, one signature is required,

⁷ Pending Board approval.

Objectives 2021 First Quarter (January-March)

No.	Objective	Owner	Committee	Success
1	Legislation	NM	Legislation	Obtain a sponsor for legislative program
2	Best Practices	CC	Best Practices	MOU Performance Audit Master Plan Consultant Procurement Operational Guidelines
3	FAQ	MC	FAQ	New FAQs (9)
4	Website	KM	n/a	Upload documents, add graphics/pictures to home page
5	Members	AJ	Members	All CBOC members names/emails uploaded to Constant Contact
6	Annual Statewide Conference June 2021	JH/AJ	Statewide Conference ¹	Complete conference project plan
7	You Tube Video "This is CABOC"	AR	n/a	Produce and upload to You Tube
8	Fund Raising Contributions	AJ	n/a	\$4,000
9	Press Releases	OR	n/a	One/month
10	Library on Website	KM	n/a	Upload library
11	Communications New CBOCs	NM	n/a	March

Key	Owner Name
AJ	Anton Jungherr
CC	Carolyn Castillo
JH	Jason Hunter
KM	Keith Mueller
MC	Marcus Crawley
NM	Nick Marinovich
OR	Ourania Riddle

¹ Pending Board approval.

Summary

	A	B	C
1	Account	Objective	Budget
2	Revenues (See Revenues Detail worksheet)		
3	Contributions	Directors & Professional Advisors	1,000
4	Contributions Monthly	Directors 10 @ \$25/month	3,000
5	Training Fees	Six workshops with 15 participants each @ \$25	2,250
6	Statewide Conference Fees	One conference June 2021 - 50 @ \$50	2,500
7	Membership Dues	no dues in 2021, consider in 2020	-
8	Grants	submit applications	-
9	Insurance Reimbursement *	Reimbursement by Directors	500
10	Loan	Anton Jungherr	2,500
11	Total Revenues		11,750
12			
13	Expenses (See Expenses Detail worksheet)		
14	Bank Fees	Standard \$16/month, average monthly balance less than \$5,000	192
15	Credit Card Processing	\$4,000 contributions processing fees	220
16	Graphic Design	Graphic design 15 hours @ \$25	375
17	Insurance (Directors & Officers) *	\$1,000,000 liability coverage	500
18	Newsletters	Nine (9) monthly newsletters starting April 2021 @ \$100	900
19	Office Expenses	Supplies, scanning, fees	745
20	Software Accounting	QuickBooks Online @ \$35/month	420
21	Database	Constant Contact email marketing, including 100 hours contract services @ \$25	3,464
22	Software Meetings	Zoom unlimited number of meetings	408
23	Website Hosting	FX Domains	313
24	Website Maintenance	I Design Development 50 hours @ \$75	3,750
25	Total Expenses		11,287
26			
27	Change in Net Assets		
28			
29	Change in Net Assets 2021		463
30	Net Assets at Beginning of Year, January 1, 2021 (estimated)		1,240
31	Net Assets at End of Year, December 31, 2021 (estimated)		1,703
32			
33	Loan Payable, December 31, 2021 (estimated)		2,500
34			
35	* Expenses offset by reimbursement from Directors.		
36			
37	Anton Jungherr, Treasurer; Judy Box, Assistant Treasurer December 31, 2020		

Revenues Detail

	A	B	C	D
1	Account	Source	Assumption	Budget
2	Contributions	Directors & Professional Advisors		1,000
3	Contributions Monthly	Directors	10 @ \$25/month = \$250 x 12	3,000
4	Training Fees	Customers	Six monthly training workshops starting July 2021 at 15 participants each x \$25 = \$375 x 6 = \$2,250	2,250
5	Statewide Conference Fees	Customers	50 @ \$50 = \$2,500	2,500
6	Membership Dues	Members	no dues during 2021	-
7	Grants	Make applications	none	-
8	Insurance Reimbursement	Board Members Directors & Officers liability insurance, \$1,000,000 limit, provides duty to defend, Travelers Casualty and Surety Company of America, Effective April 1, 2021 to April 1, 2022.	Each Director will be requested to pay \$50 to cover the cost of this insurance for one year. (12 x \$50= \$500)	500
9	Loan	Anton Jungherr	No interest, payable 2022	2,500
10				
11				
12				
13				11,750
14			Total Revenues Budget	

Expenses Detail

	A	B	C	D	E
1	Account	Assumption	Unit Cost	No. Units	Budget
2	Bank Fees	Bank of America checking account	16	12	192
3		To avoid monthly fee must maintain average monthly balance of \$5,000 or more or have spend \$250 or more in new net purchases on a linked debit card.			
4					
5	Credit Card Processing	Anedot, Inc. processes our credit card transactions. Their fees are 4% of donation plus \$0.30 per transaction.			
6		\$4,000 x 4% = \$160	160	1	160
7		Transactions fees @ 1/month x \$0.30 = \$4.50 say \$5	5	12	60
8		Total			220
9					
10					
11	Graphic Design	Linda Lozito, independent contractor @ \$25/hour	25	15	375
12					
13	Insurance (Directors & Officers)	Schroder Insurance Services, Directors & Officers Liability policy for the period 4.1.21 to 4.1.22 underwritten by Travelers Insurance Company. The limit is \$1,000,000 for all claims and has a zero retention (deductible). The policy also has a "duty to defend" clause that provides defense of the validity of any claim.	1	500	500
14					
15		Also includes Professional Advisors and volunteers.			
16					

Expenses Detail

	A	B	C	D	E
1	Account	Assumption	Unit Cost	No. Units	Budget
17		"Insured Person means any natural person who was, is or becomes a duly elected or appointed member of the board of directors, officer, member of the board of trustees, member of the board of managers, member of the board of regents, member of the board of governors, or a functional equivalent thereof, Executive Officer , employee, volunteer, or member of a duly constituted committee, of the Insu Organization .			
18		In the event of the death, incapacity or bankruptcy of an Insured Person , any Claim against the estate, heirs, legal representatives or assigns of such Insured Person for a Wrongful Act of such Insured Person will be deemed to be a Claim against such Insured Person ."			
19					
20		Each Director will be requested to pay \$50 to cover the cost of this insurance for one year. (12 x \$50= \$500) Therefore, the net cost to CABOC will be zero.			
21					
22	Newsletters	Linda Lozito, independent contractor @ \$25/hour, assume 4 hour per month newsletter = \$100/newsletter. Assume start April 2021.	100	9	900
23					
24	Office Expenses	Secretary of State filing fee	5	1	5
25		scanning services (2,500 pages)	110	1	110
26		Membership California Grand Jury Association	30	1	30
27		Office supplies	50	12	600
28		Total			745
29					
30	Software Accounting	QuickBooks Online	35	12	420
31					

Expenses Detail

	A	B	C	D	E
1	Account	Assumption	Unit Cost	No. Units	Budget
32	Database	Constant Contact, Inc. email marketing system			
33					
34		Pricing is based on the number of email contacts in the system. Currently there are 322 email on the system (test=4, CBOC members=244, media=74).			
35					
36		Pricing based on Email Plus:			
37		0-500 contact s= \$42.75/month	43	1	43
38		501-2500 contacts = \$66.50/month	67	3	201
39		2501-5000 contacts = \$90.25/month	90	8	720
40		Subtotal			964
41		We have marketing lists for the following categories with no emails as yet: associations, California Taxpayer Associations, Community, County Offices of Educational Officials, District Boards, District Officials, Legislature, newsletter subscribers, Professional Advisor leads and state officials.			
42		Denise Sheehan, independent contractor to populate various databases	25	100	2,500
43					3,464
44					
46	Software Meetings	Zoom Video Communications Inc.			
47		President's account	17	12	204
48		Secretary & Treasurer account	17	12	204
49		Total			408
50					

Expenses Detail

	A	B	C	D	E
1	Account	Assumption	Unit Cost	No. Units	Budget
51	Website Hosting	FX Domains			
52		Economy Linux Hosting with cPanel, one year starting 3.30.21	72	1	72
53		Essential Website Backup 5GB, one year starting 3.30.21	36	1	36
54		bondoversight.com, two years starting 12.3.21	40	1	40
55		bondoversight.net, two years starting 12.3.21	41	1	41
56		bondoversight.org, two years starting 12.3.21	44	1	44
57		standard SSL, two years starting 12.12.21 (bondoversight.org)	80	1	80
58		Total			313
59					
60	Website Maintenance	1 Design Development, website maintenance @ \$75/hour	75	50	3,750
61					
62					
63	Total Expenses Budget				11,287

California Association of Bond Oversight Committees Bylaws

September 12, 2020 Proposed Amendments

Reviewed by Executive Committee on September 1, 2020

**ARTICLE 5. NOMINATION AND ELECTION OF DIRECTORS AND OFFICERS;
~~APPOINTMENT OF TELLERS~~**

- (a) Each year, the president shall appoint, subject to ratification of the board of directors, a Nominations-Elections Committee of ~~six or more~~ three (3) members.
- (b) The president shall appoint, subject to ratification of the board, a chair of the Nominations-Elections Committee who shall be a member of the board.
- (c) The committee shall manage the election of directors in accordance with the policy manual.
- (d) ~~The president will appoint three tellers who will~~ Nomination and Elections Committee shall count or observe the counting of the votes and, at the annual meeting, verify and report the results of the election.
- (e) Prior to the first annual membership meeting the initial Founding Board of Directors shall be appointed by the appointed Board of Directors.

6 Board Policy Website Document Review Process**Approved by Board of Directors on September 12, 2020, Amended Executive Committee 11.24.20****Website Document Review Process**

The CABOC website has six (6) categories of documents as displayed below. The purpose of this Board Policy is to prescribe the review and approval process for each document prior to its posting on the CABOC website.

Website Legend	Description	Review Process
Help Desk & FAQ	FAQ and answers prepared by CABOC.	FAQ Committee prepares, ten (10) calendar day Board of Directors and Professional Advisors comment period and then approval by Executive Committee.
Help Desk & FAQ	Archive of questions asked by others with CABOC answers. Searchable.	Approval of answers by Executive Committee.
CABOC Best Practices	Currently we have identified eight (8) best practices: Board of Education Policy, CBOC Bylaws, CBOC Annual Report, Financial Audit, Performance Audit, CBOC Website, Financial Reports, Best Practices Checklist	Best Practices Committee prepares, thirty (30) calendar day Board of Directors and Professional Advisors comment period and then approval by Executive Committee
District Documents	Documents prepared by various K-12 and community college districts.	Determination by Website Document Manager. The attached chart for placing articles on the website shall be used.
Other Resources	Documents prepared by others such as San Diego County Taxpayers Association, The California Debt and Investment Advisory Commission, Little Hoover Commission, etc.	Determination by Website Document Manager. The attached chart for placing articles on the website shall be used.
File Room Members Only	For use by CABOC Board of Directors and Professional Advisors. Need password to access. Would include file cabinets and Google Docs for collaboration on the preparation of documents	None, these are private documents only for the use by Board of Directors and Professional Advisors.

Attachment: Approval Process for placing articles on the CABOC Website, July 5, 2020, author Carolyn Castillo.

History: Approved by Board of Directors on June 13, 2020 and amended September 12, 2020

Title: Approval Process for placing articles on the CABOC Website

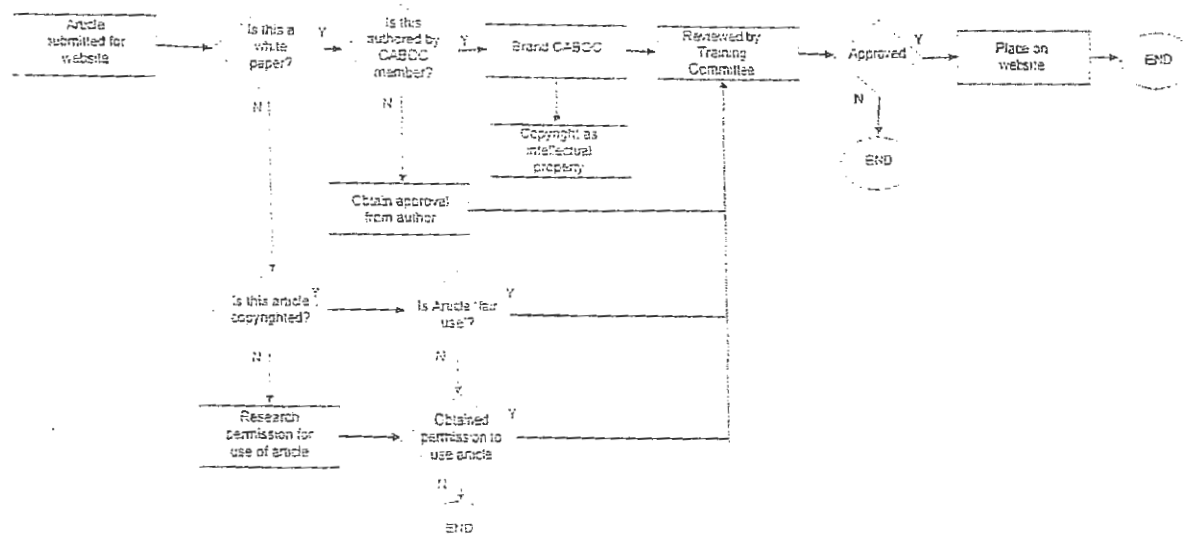
Author: Carolyn Castillo

Revision 0

Date: July 5, 2020

Purpose: The purpose of this document is to identify the process used to place an article on the California Association Bond Oversight Committees (CABOC) website

The Process:



The basic process is to receive an article submitted for inclusion on to the website. The article could be a white paper or copyrighted article. As indicated in the diagram, decisions are made as to the authorship of the article and if we can post the article depending on the content, review and approval of the article for posting on the website.

Essentially, it is recommended to submit CABOC members authored white papers that are reviewed and approved by the Training Committee for posting on the website. Other copyrighted material received must be reviewed and determined if it can be posted on the website.

Definitions are as follows:

Copyright: is a legal device that gives the creator of a literary, artistic, musical or other creative work the sole right to publish and sell that work. Copyright owners have the right to control the reproduction of their work, including the right to receive payment for that reproduction. An author may grant or sell those rights to others, including publishers or recording companies. Copyright law bestows certain exclusive rights on creators. But these exclusive rights are not absolute. The doctrine of "fair use" creates important exceptions. Subject to some general limitations, the following types of uses are usually deemed fair uses: Criticism and commentary; News reporting; Research and scholarship; Nonprofit educational uses and Parody.

Intellectual Property: is a broad categorical description for the set of intangible assets owned and legally protected by a company from outside use or implementation without consent. An intangible asset is a non-physical asset that a company owns. The concept of intellectual property relates to the fact that certain products of human intellect should be afforded the same protective rights that apply to physical property, which are called tangible assets. Most developed economies have legal measures in place to protect both forms of property. Types of intellectual property are Patents, Copyrights, Trademarks, Franchises and Trade Secrets.

White Paper: is an informational document, usually issued by a company or not-for-profit organization, to promote or highlight the features of a solution, product or service. White papers are often written as sales and marketing documents used to entice or persuade potential customers to learn more about or purchase a particular product, service, technology or methodology. A white paper is intended to provide persuasive and factual evidence that a particular offering is a superior method of approaching or solving a problem or challenge. In general, white papers are at least 2,500 words in length and are written in a more academic style.

Director Elections

California Association of Bond Oversight Committees (CABOC) is a membership corporation.

Members elect the directors in a membership corporation.

CABOC Bylaws provide:

- Each year the president shall appoint, subject to ratification of the board of directors, a Nominations-Election Committee of three (3) members. (Article 5.a).
- Annual Membership meeting shall be held in January of each year. (Article 8.3.d).
- Report on voting results for directors at the annual membership meeting (Article 8.3.b).
- Voting members are individuals who have signed the Membership Application (individuals who are serving or have served as a CBOC), Board Members and Professional Advisors. (Article 4.2.a).
- Voting members elect directors. (Article 4.2.a.1).
- The Nomination-Election Committee shall manage the election of directors in accordance with the policy manual. (Article 5.c).
- Absentee or proxy voting shall not be permitted at the annual membership meeting. (Article 8.3.e).
- The quorum for the Annual Membership Meeting shall be 60% of the voting members or 35 members whichever is lower. (Article 8.3).
- Currently there are no membership dues. (Article 4.3).

Board Director Election shall be conducted electronically by the Nominations-Election Committee during December of each year with the results announced at the January Annual Membership Meeting.

The Nomination-Election Committee shall:

- Seek out the most competent CABOC members to serve as directors.
- Nominate a candidate for each expiring or vacant director position.
- Prepare the ballot.
- Provide for write in candidates.
- Confirm membership list.
- Deliver electronic ballots with supporting materials.
- Establish a voting period.
- Conduct the electronic election.
- Announce the voting results at the annual membership meeting.



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5 Board Minutes, September 12, 2020

For effective oversight

Final 9.10.20

NOTICE OF QUARTERLY BOARD OF DIRECTORS MEETING

Saturday, September 12, 2020, 10:00 AM to 12:00 PM

As required by Bylaws of the California Association of Bond Oversight Committees, Article 8, Section 4 you are hereby noticed that the quarterly Board of Directors meeting will be held on Saturday, September 12, 2020 starting at 10:00 AM via Zoom.

The agenda and supporting written materials are attached to this notice.

You can attend this meeting via Zoom at meeting ID 412 822 2265 or by calling 1.669.900.6833 and entering the meeting ID 412 822 2265.

Please respond to me at ajungherr@aol.com if you are unable to attend this meeting.

Professional Advisors are welcome to attend this meeting but are not required to attend this meeting.

Anton Jungherr, Secretary, Board of Directors

September 5, 2020

Distribution: Board of Directors and Professional Advisors



A California Public Benefits Corporation
Corporation formed September 19, 2019
Corporation Number 4319346
Internal Revenue Service Approved Exempt Federal Income Tax
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\$168.6 Billion Proposition 39 School Bonds approved by voters ¹

Purpose Statement: "The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level." (Articles of Incorporation, Section 4)

To participate remotely using Zoom: Log into Zoom from your laptop, PC, desktop, or tablet and enter the meeting ID 412 822 2265. If you are calling in only, you will also need the Meeting Phone: 1.669.900.6833, after which you will be prompted for the Meeting ID.

Note: Professional Advisors are invited to attend this Board of Directors meeting in person or on Zoom but are not required to attend.

Please silence your cell phone.

MINUTES QUARTERLY BOARD OF DIRECTORS MEETING

Date: Saturday, September 12, 2020

Time: 10:00 AM to 12:00 PM

Place: Zoom

¹ For the period 2001 through March 2020. Proposition 39 was approved by the votes in November 2000.
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OPENING PROCEDURES

Call to Order -Nick Marinovich, President at 10:03 AM. Note: Chairperson Jack Weir, would normally presides at Board meetings, was not available for this meeting.

Roll Call Directors – Anton Jungherr

Name	County	Term Start	Term End	Zoom	Absent
Judith Box	Contra Costa	11.19.19	12.31.21	X	
Carolyn Castillo	Los Angeles	11.19.19	12.31.20	X	
Marcus Crawley	Alameda	3.17.20	12.31.20	X	
Andrea Dawson	Alameda	11.19.19	12.31.21		X
Dena Florez	Los Angeles	11.19.19	12.31.21	X	
Chris Hanson	San Francisco	11.19.19	12.31.20	X	
Jason Hunter	Riverside	8.4.20	12.31.22		X
Anton Jungherr	Contra Costa	11.12.19	12.31.22	X	
Nick Marinovich	San Diego	11.12.19	12.31.22	X	
Ourania Riddle	Solano	11.19.19	12.31.22		X
Aniadeo Rodriguez	Los Angeles	11.19.19	12.31.22	X	
Jack Weir	Contra Costa	11.12.19	12.31.22		X
Vacant 1	Northern		12.31.20		
Vacant 2	Southern		12.31.21		
Vacant 3	Southern		12.31.21		
Vacant 4	Southern		12.31.20		

Sixteen authorized positions, 12 filled, 4 vacant.

Haney Hong resigned from the Board of Directors on September 11, 2020. His resignation email was read to the Board. In part, "That said, I also think it will be better if I resign from your board as we develop the work we are doing together." See complete email at page 3A.

Subject: **Re: CABOC Chairperson Report September 2020**
Date: 9/11/2020 1:02:08 PM Pacific Standard Time
From: ajungherr@aol.com
To: hdhong@sdcta.org, myflag39@aol.com
Cc: nickmarinovich52@gmail.com, ajungherr@aol.com

9.12.20
CABOC
Board
Meeting

I understand and appreciate your position.

Look forward to working with you on various projects.

Anton Jungherr

ajungherr@aol.com
510.697.7212 cell

In a message dated 9/11/2020 10:10:35 AM Pacific Standard Time, hdhong@sdcta.org writes:

Jack & Anton CC Nick,

Gents, I look forward to continued collaboration and partnership. Excited about what we can do together for oversight in this state!

That said, I also think it will be better if I resign from your board as we develop the work we are doing together. As a matter of governance, I think it's cleaner if I am not on your board.

Please let me know if you'd like to chat about this, and I'll make myself available.

Best, haney

Haney Hong | President & CEO | San Diego County Taxpayers Association
2508 Historic Decatur Rd. #220 | San Diego, CA 92106
+1.619.234.6423
hdhong@sdcta.org

Taxpayers Watchdog since 1945

Subject: **CABOC Chairperson Report September 2020**

Date: 9/10/2020 12:55:20 PM Pacific Standard Time

From: ajungherr@aol.com

To: judithbox1@gmail.com, ccarolynwin@aol.com, mcprose@att.net,
andreadawson@earthlink.net, dflorez4busd@gmail.com, chrissibhanson@gmail.com,
hdhong@sdcta.org, jehunter51@msn.com, ajungherr@aol.com,
nickmarinovich52@gmail.com, ouranar@yahoo.com, a.rodriguez.caboc@gmail.com,
myflag39@aol.com, jande83103@aol.com, lochi510@aol.com, salliedewitt@me.com,
vanessahill@comcast.net, lorraineumes@comcast.net, lozito@sbcglobal.net,
kmuel148@comcast.net, tmpanas@yahoo.com, gofindnancy@yahoo.com,
tarubin@earthlink.net, bsteinberg1@yahoo.com

9.12.20
CABOC
Bond
Meeting

CABOC's current members have probably spent about a hundred years collectively providing oversight on various Prop 39 school bonds, whose scope is hundreds of billions of dollars.

We all share a sincere interest in ensuring that California's students attend safe and efficient facilities, constructed by projects that are well managed and financially responsible to voters and taxpayers.

Although the COVID pandemic has thrown up challenges, we are progressing well in carrying out the recommendations of the Little Hoover Commission, and I look forward to presenting our plans soon to those state agencies and others who can help us support our CABOC clients.

Thank you for your outstanding contributions!

Jack Weir, Chairperson/Co-Founder

California Association of Bond Oversight Committees

jweir39@icloud.com

Page 33
26

4.12.20
CABOC
BOARD

PRESIDENT NICK MARINOVICH
REPORT

Overall Observations on CABOC

- CABOC progress is significant and is well underway to get at the Little Hoover Commission recommendations for bond oversight
- Anton Jungherr keeps the trains running and is the administrative glue that holds us together
- The degree of actual involvement is widespread and not centered on a small group of Directors
- We have in place the Administrative structure to implement a number of broad measures and initiatives

Specific Accomplishments

- Pages 13-23 of Agenda provides an excellent summary of accomplishments
- Executive Committee meetings handle significant issues in detail with robust discussion
- Committee meets every other week for an hour and half with meaty Agendas and broad discussion
- Web Site Development is well underway and when launched will provide a wide ranging service to CBOCs

Common Problems and Issues

- Independence of Committee
- Selection Process flawed
- Projects lists not followed
- Audits not effective at getting at issues
- By Laws a detriment to independence
- Training is needed/members do not understand role
- More resources for CBOC
- How to get the word out on CBOC concerns ie. get noticed

Conclusions

- We are a service to CBOC members
- There is an Overall consensus and mission to make CBOC's more effective and independent consistent with the intent of CBOC's when they were established almost 20 years ago
- We have the kind of division of labor and responsibilities pretty clearly defined and procedures established to launch this organization into effectiveness.



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Roll Call Professional Advisors – Anton Jungherr

Name	County	Term Start	Term End	Zoom	Absent
Sallie DeWitt	Contra Costa	11.19.19	none	X	
Lorraine Humes	Contra Costa	11.19.19	none		X
Vanessa Hill	Contra Costa	1.7.20	none		X
Linda Lozito	Contra Costa	1.7.20	none		X
Lori Chinn	Contra Costa	1.21.20	none		X
Tom Panas	Contra Costa	1.21.20	none		X
Ben Steinberg	Contra Costa	2.4.20	none		X
Nancy Rieser	Contra Costa	3.31.20	none	X	
Thomas Rubin	Contra Costa	6.23.20	none	X	
Keith Mueller	Contra Costa	8.14.20	none	X	

Professional Advisors are welcome to attend this meeting but are not required to attend this meeting. Ten (10) current Advisors. No limit on the number of Advisors.

REPORTS

Item 1: Chairperson Jack Weir – Jack Weir’s report was read into the record and is attached at page 3B.

Item 2: President Nick Marinovich This report was presented as a PowerPoint and is attached at page 3C.

Item 3: Secretary and Treasurer Anton Jungherr Review Year One (September 2019 to August 2020) (13)²

Item 4: CBOC Liaison Project Dena Florez Dena Florez reported objective of this project is to assign a Board member or Professional Advisor to each California CBOC on a ration of 1 to 5. Liaison will initially be assigned to the CBOCs approved since November 2017 starting

² Page reference to attached page.



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with the March 3, 2020 election. It was agreed that a CBOC that requests assistance will go to the top of the list for the assignment of a Liaison.

Item 5: CBOC Members Database Project Amadeo Rodriguez Amadeo Rodriguez reported on his project to add the estimated 4,000 Proposition 39 CBOC members to our Constant Contact database. He acknowledged the outstanding work done by Professional Advisor Lorraine Humes on this project.

Item 6: Recruit Central/Southern California Directors Project Nick Marinovich Nick Marinovich reported limited progress on this project and requested leads be sent to him.

Item 7: Training Documents Project Nick Marinovich Nick Marinovich reported on the status of various documents and indicated that his eight years of Sweetwater Union High School District CBOC Chair reports will be added to the CABOC Library. Tom Rubin reported on the status of the MOU Best Practice Independent CBOC document.

ACTION

Item 8: Ratification of August 4, 2020 President Jack Weir's appointment to the Board of Directors of Jason Hunter (Riverside County)

See attached resume. (24)

Recommended Motion: Ratify the appointment of Jason Hunter (Riverside County) to the Board of Directors to fill a vacant Central/Southern California position with a term ending December 31, 2022. M/S/C³

Item 9: Bylaws Amendments

Twelve (12) Bylaw amendments are proposed as follows:

- Establish annual membership meeting in January.
- Prohibit absentee or proxy annual meeting voting.

³ MS?C is an abbreviation used in these minutes to communicate Motion made, Seconded, Carried.
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- Board members and Professional Advisors shall be considered as voting CABOC members.
- Terms of office for the initial sixteen (16) Directors.
- Add Chairperson to term limit provision.
- Establish officers' terms.
- Duties of Chairperson
- Duties of President.
- Add Corporate Officers Assistant Vice President, Assistant Secretary and Assistant Treasurer.
- Add duties of Assistant Vice President.
- Add duties of Assistant Secretary.
- Add duties of Assistant Treasurer.

The language for each proposed amendment with comments is attached. (27)

Recommended Motion: That the twelve (12) Bylaws Amendments as attached be approved.
M/S/C

A concern was discussed about the use of the title Professional Advisor. This matter was referred to the Executive Committee for review.

Item 10: Election of Corporate Officers

With the filling of the Chairperson position and the establish of three new Corporate Officers position it is recommended that the following Corporate Officers be elected.

Recommended Motion: That the following Corporate Officers be elected for terms ending January 31, 2022 or until their successor has been elected and qualified: M/S/C

- Chairperson – Jack Weir
- President – Nick Marinovich
- Vice President – Carolyn Castillo
- Assistant Secretary – Dena Florez
- Assistant Treasurer – Judy Box



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Item 11: Board Policy Professional Advisor Amendments

On March 14, 2020, the Board approved this policy. The following amendments are proposed:

- Provide that all Professional Advisors, include those who are not and have not served as a CABOC, are considered as CABOC voting members. This amendment is consistent with the Bylaw amendment 3 considered in Item 9 above.
- Technical amendment to add provision of not taking positions on measures or candidates.
- Technical amendment to add reference to November 12, 2019 Board action establishing this position.

Recommend Motion: That the amendments to Board Policy Professional Advisor per attached (X30) be approved. M/S/C

Item 12: Board Policy Website Document Review Process Amendments

On June 13, 2020, the Board approved this policy. The following amendments are proposed:

- Add to District Documents, "The attached chart for placing articles on the website shall be used."
- Add to Other Resources Documents, "The attached chart for placing articles on the website shall be used."
- Add attachment, Approval Process for placing articles on the CABOC website.

Recommended Motion: That the amendments to Board Policy Website Document Review Process per attached (34) be approved. M/S/C

Item 13: Board Policy CBOC Liaison

This is a proposed new Board policy that establishes the purpose, role, and responsibilities of a CBOC Liaison.

Recommended Motion: That the Board Policy CBOC Liaison per attached (36) be approved. M/S/C



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ACTION CONSENT

All items to be voted on by one motion, unless removed for a separate vote.

Item 14: Board Minutes, June 13, 2020 (X38)

Item 15: Add Assistant Secretary Dena Florez as a member of the Executive Committee.

Item 16: Board Meeting Schedule

- January 9, 2021
- March 13, 2021
- June 12, 2021
- September 11, 2021
- January 15, 2022

Item 17: Annual Membership Meeting Schedule

- January 9, 2021 (1st annual meeting, viz Zoom)
- January 15, 2022 (2nd annual meeting, place to be determined)

Item 18: Set the Number of Initial Directors at Sixteen (16)

Bylaws Article 6 Directors, Section 1 provides, "There shall be not more than fifty (50) elected directors, not fewer than a total of five (5) directors. The directors shall collectively be known as the board of directors or the board."

Item 19: Bank of America Authorized Check Signers

Currently Jack Weir and Anton Jungherr are authorized to sign checks.

It is proposed that President Nick Marinovich and Assistant Treasurer Judy Box be authorized to sign checks. Only one signature is required.



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Item 20: Appointment Nick Marinovich Chairperson Legislation Standing Committee

Ratify the President's appointment of Nick Marinovich as Chairperson of the Legislation Standing Committee in accordance with Bylaws Article 9, Section 2 (c).

Item 21: Bylaws Amendments Nomination and Election of Directors and Officers; Appointment of Tellers

Our first annual membership meeting is scheduled for January 9, 2021. Directors will be elected for the first time at the annual meeting by CABOC members. Several amendments to the Bylaws, Article 5 regarding the election for directors that will be useful:

- Reduce the number on the Nominations-Election Committee from 6 to 3.
- Provide that the Nomination-Election Committee shall count or observe the counting of the votes.

See proposed Bylaws amendments attached. (49)

Item 22: Appointment Nomination-Election Committee

The Bylaws amendments discussed above provides for the appointment of a three (3) member Nomination and Election Committee to conduct the Directors election at the January 9, 2021 annual membership meeting.

That the following be appointed to the 2021 Nomination and Election Committee:

- Anton Jungherr, Chairperson, Dena Florez, Keith Mueller

Item 23: Bylaws Amendment Executive Committee

It is proposed that Article 9 Committees, Section 1 Executive Committee be modified to include the Chairperson and the two new officer positions of Assistant Vice President and Assistant Secretary as follows:

Section 1. Executive Committee "The Executive Committee is a standing committee composed of the chairperson, president, vice president, assistant vice president, secretary, assistant secretary, treasurer, and ~~one other~~ director (s) nominated by the president and approved by the board of directors."



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Recommended Motion: That items 14 through 23 described above be approved. M/S/C

DISCUSSION

Item 24: Should CABOC Take Positions on Proposition 39 School Bond Issues

CABOC was incorporated in 2019 as a California Public Benefits Corporation, corporation number 4319346. CABOC is exempt from Federal income tax under Internal Revenue Code Section 510(c)(3), identification number 84-3416221. Donors can deduct contributions they make to CABOC under IRS Section 170 to the fullest extent allowed by law.

CABOC is a 501 (c) (3) not-for-profit organization. It does not take or support positions or any ballot measures or on any local, state, or federal legislation, nor does it endorse, support, or oppose and political parties or candidates for public office.

A separate organization could be formed that could take positions on bond ballot measures.

In addition, CABOC could publish a “best practice” tool to evaluate proposed bond ballot measures. The purpose of this agenda item is to discuss these matters.

The Board had a spirited discussion on this matter including:

- establishing a “good housing seal of approval.
- Establish separate entity to take positions.
- seek legal advice to form separate entity.
- restriction on our existing organization which is an IRS 510(c)(3).
- if you want CABOC support include in ballot measure provisions for an independent CBOC.
- do not take positions on ballot measures
- poor culture for effective oversight.
- oppose all without good accountability provisions.
- incorporate good accountability provisions in ballot language.
- withdraw endorsement of bond measure if district fails to honor accountability provisions.



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- do not recommend yes or no vote, but provide advice if measure meets CABOC criteria.
- rating based on effectiveness of oversight, master plan, project list.
- useful prior to vote on measure, can prevent bad thing happening
- CABOC MOU best practices, will endorse if you agree to MOU
- mistake to start projects without qualified staff and systems including MOU with CBOC.
- you often see "dirt flying" before staff/controls.
- high risk no facilities staff, CBOC has no opportunity to influence.
- CABOC "Admin Association" we do not know districts well enough to make recommendations.
- Local CBOC/community/board/voters determine if staff/controls in place, difficulty for CBOC to perform this role

This mater was referred to the Executive Committee for further discussion.

INFORMATION

Item 25: Directory Board of Directors (50)

Item 26: Directory Professional Advisors (54)

Item 27: Website Go Live

Today we are announcing that the new CABOC website is live

(<http://www.bondoversight.org>).

Item 28: Statement of Financial Position As of August 31, 2020 (56)

Item 29: Statement of Activity by Class, September 2019 - August 2020 (57)



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STANDING COMMITTEES

Committee Name	Members (* Chairperson)
Training Materials	Dena Florez *, Chris Hanson, Anton Jungherr, Amadeo Rodriguez
Membership Recruitment	Anton Jungherr *, Judy Box, Dena Florez
Legislation	Nick Marinovich *, Andrea Dawson, Ouranar Riddle, Anton Jungherr, Sallie DeWitt, Jack Weir, Tom Rubin, Jason Hunter
Membership Customer Services	Nick Marinovich *, Carolyn Castillo, Dena Florez, Anton Jungherr
Public Relations	Ouranar Riddle *, Dena Florez, Jack Weir, Anton Jungherr

ADJOURNMENT

Remarks from Directors and Professional Advisors - none

How could we have improved this meeting? - none

Items for future agenda

- Best Practice MOU Independent CBOC (now under discussion by Legislation Committee).
- Diversity and inclusion.
- Detailed plan for assignment of Liaisons to new CBOCs/

Next Board meeting January 9, 2021 (12)



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Adjournment by President Nick Marinovich at 11:39 AM

Date of minutes: September 18, 2020

Minutes prepared by: Anton Jungherr, Secretary

Attachments to the agenda packet are included in the official minutes (filed in the Corporation Minute Book maintained in the Office of the Secretary) and are posted on the website. Distribution copies of the minutes do not include the attachments as they were included in the agenda packet for this meeting.

NEXT MEETINGS

Executive Committee (bi-weekly meetings on Tuesday's at 9:00 AM, unless canceled by President Marinovich) (All meetings via Zoom), September 15, 2020, September 29, 2020, Every other Tuesday thereafter, unless canceled by President Marinovich

Southern California Visioning Workshop (TBD) via Zoom

Board of Directors Quarterly Meetings (All meetings via Zoom)

January 9, 2021, March 13, 2021, June 12, 2021, September 11, 2021, January 15, 2022

Annual Membership Meetings

- January 9, 2021 (1st annual meeting. via Zoom)
- January 15, 2022 (2nd annual meeting, place to be determined)



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CORPORATE OFFICERS (Terms end January 31, 2022)

Chairperson – Jack Weir *

President – Nick Marinovich *

Vice President – Carolyn Castillo

Assistant Vice President – vacant

Secretary – Anton Jungherr

Assistant Secretary – Dena Florez

Treasurer – Anton Jungherr *

Assistant Treasurer – Judy Box *

*Authorized to sign checks, one signature is required, Nick Marinovich and Judy Box pending submittal of signature card to Bank of America.

Conflict of Interest

The reputation and public image of CABOC is vital to its non-profit goals and mission.

Members are prohibited from engaging in any affiliation with organizations or movements whose purpose is at odds with those CABOC.

Members are prohibited from entering any financial transaction that results in any personal or familial financial gain or benefit, except by approved contract.

Members are required to review this policy upon membership application and annually thereafter.

Members are required to immediately disclose any actual or potential conflict to the Secretary, who will notify the governing board for disposition.

Members are required to refrain from voting on any motion or proposal before the body that represents any actual or potential conflict."

Prepared by Jack Weir