



Corporation formed September 19, 2019
Corporation Number 4319346
Internal Revenue Service Approved Exempt Federal Income Tax
Donations tax deductible to the fullest extent allowed by law.
25 Executive Committee Minutes, October 13, 2020

For effective oversight



Purpose Statement: "The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level." (Articles of Incorporation, Section 4)

Standing Biweekly Executive Committee meetings on Tuesday's at 9:00AM to 10:30 AM, unless cancelled by President.

Zoom Call Instructions: meeting ID 537 490 749, passcode 798008, mobile 16699006833, telephone if needed 1.669.900.6833



Please silence your cell phone.

MINUTES

Day/Date: Tuesday, October 13, 2020

Time: 9:00 AM to 10:30 AM

Place: Zoom (all meeting will be by Zoom)

Executive Committee Members: Jack Weir (Chairperson), Nick Marinovich (President), Anton Jungherr (Secretary/Treasurer), Carolyn Castillo (Vice President) and Dena Florez (Assistant Secretary)

¹ Value per California Debt and Investment Commission (2001 to 2019) plus California Taxpayers Association value March 3, 2020 elections.



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Call to Order –President Nick Marinovich at 9:00 AM

Roll Call Executive Committee – all present except Dena Florez who was excused.

Introductions other Participants – Tom Rubin

ACTION

Item 1: Appointment of Judy Box (Contra Costa County) as a Professional Advisor

Judy Box served as a Board Member from November 19, 2020 to September 30, 2020. As of October 1, 2020, she resigned from the Board but wants to continue as a Professional Advisor. See acknowledgement of her resignation below.

Judy Box currently serves as Assistant Treasurer and is also assisting in maintaining the website.

Professional Advisors are appointed by the Executive Committee in accordance with Board Policy 4 Professional Advisor approved March 14, 2020 and amended September 12, 2020.

Approved.

DISCUSSION

Item 2: CABOC Documents Located at Anton Jungherr's Residence (6)²

The purpose of this item is to review a plan to make disposition of various CABOC records located at Anton Jungherr's residence upon his disability or death.

This matter was discussed.

Item 3: Acknowledge Resignation of Judy Box from Board of Directors (9)

Judy Box has agreed to continue as a Professional Advisor and Assistant Treasurer.

The Executive Committee acknowledged Judy Box resignation and thanked her for her service as a Director.

² Page reference to attached page.



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Item 4: Checklist Board & Professional Advisor

The purpose of this item is to review the action take on appointment and resignation of Board and Professional Advisors. Also, to review the Onboarding Packet. (11)

Jack Weir recommended that a statement be added to the Onboarding Packet regarding confidential information. He said he would provide a draft statement.

Item 5: Chair Status Report: Legislative Committee – October 10, 2020 (13)

Nick Marinovich, Chairperson of the Legislation Standing Committee, reported on the Committee's meetings to prepare a 2021 Legislative Program.

Item 6: CABOC First Training Video Content

Nick Marinovich and Amedeo Rodriguez are planning to produce a five minutes video. The consensus was that the purpose of this video was to introduce CABOC including our mission to implement the Little Hoover Commission Report. The audiences would be CBOCs, Board of Educations and the public.

OBJECTIVES 2020 REVIEW

Item 7: Review CABOC Objectives 2020 Projects

The most current version is attached. (21) Due to lack of time this report was not discussed.

INFORMATION ONLY

Item 8: Minutes Last Executive Committee, September 29, 2020 (15)

Item 9: Bylaws, As of September 12, 2020 (25)

Item 10: Directory Board of Directors As of October 1, 2020 (39)

Item 11: Jack Weir Resigning as Executive Director of CoCoTax Effective October 31, 2020 (43)

Jack Weir spoke of his commitment to CABOC



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**Item 12: California Debt Financing Guide, The California Debt and Investment
Advisory Commission, March 2020 (44)**

ADJOURNMENT EXECUTIVE COMMITTEE

Good of the Order None

Items for Next or Future Agenda ³None

Next Meeting October 27, 2020

Meeting adjourned by President Nick Marinovich at: 9:55 AM

Date of Executive Committee minutes: October 19, 2020

Anton Jungherr, Secretary

Distribution: Board of Directors and Professional Advisors

Attachments to the agenda packet are included in the official minutes (filed in the Corporation Minute Book maintained in the Office of the Secretary) and are posted on the website. Distribution copies of the minutes do not include the attachments as they were included in the agenda packet for this meeting.

³ The Secretary maintains a list of future agenda items.



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STANDING COMMITTEES

Committee Name	Members (* Chairperson)
Training Materials	Dena Florez *, Chris Hanson, Anton Jungherr, Amadeo Rodriguez
Membership Recruitment	Anton Jungherr *, Judy Box, Dena Florez
Legislation	Nick Marinovich *, Andrea Dawson, Ouranar Riddle, Anton Jungherr, Sallie DeWitt, Jack Weir, Tom Rubin, Jason Hunter
Membership Customer Services	Nick Marinovich *, Carolyn Castillo, Dena Florez, Anton Jungherr
Public Relations	Ouranar Riddle *, Dena Florez, Jack Weir, Anton Jungherr

CORPORATE OFFICERS (terms expire January 2020)

- Chairperson – Jack Weir *
- President – Nick Marinovich *
- Vice President – Carolyn Castillo
- Assistant Vice President – Amadeo Rodriguez
- Secretary – Anton Jungherr
- Assistant Secretary – Dena Florez
- Treasurer – Anton Jungherr *
- Assistant Treasurer – Judy Box *

*Authorized to sign checks, one signature is required, Nick Marinovich and Judy Box pending submittal of signature cards to Bank of America.



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NEXT MEETINGS

Executive Committee (bi-weekly meetings on Tuesday's at 9:00 AM, unless canceled by President Marinovich) (All meetings via Zoom)

- October 27, 2020
- November 10, 2020
- November 24, 2020
- December 8, 2020
- December 22, 2020
- Every other Tuesday thereafter, unless canceled by President Marinovich

Southern California Visioning Workshop (TBD) via Zoom

Board of Directors Quarterly Meetings (All meetings via Zoom)

- January 9, 2021
- March 13, 2021
- June 12, 2021
- September 11, 2021
- January 15, 2022

Annual Membership Meetings

- January 9, 2021 (1st annual meeting. via Zoom)
- January 15, 2022 (2nd annual meeting, place to be determined)

CABOC Documents Located at Anton Jungherr's Residence

Upon Anton Jungherr's disability or death Gregg Visineau (former CABOC Board Member) or his personal designee has agreed to take possession with express approval of the Executor of the CABOC files and records at Anton's residence and make disposition in accordance with the instructions of the Executive Committee.

Documents not claimed by the CABOC Executive Committee within 90-days revert to the Executor will be recycled.

Documents accepted by the CABOC Executive Committee shall be removed from Anton's residence within 30-days of their acceptance by CABOC, at CABOC's time and expense, coordinated with the Executor. Records will be shipped prepaid to the individuals as directed by the Executive Committee.

Gregg's contact information: 1428 Lawrence Street, El Cerrito, CA 94530, 510.236.0761 (home), 510.207.5069 (mobile), gvisineau@gmail.com (email).

Executor of Anton's will is Lori Chinn, 121 Ash Court, Hercules, CA 94547, 510.697.4161 (mobile), lochi510@aol.com (email).

OFFICE FILE DRAWERS

CABOC File cabinet 1 Corporation Records

CABOC File cabinet 2 Executive Committee meeting packets and accounting files

CABOC File cabinet 3 Projects

OFFICE BOOKSHELF 1

Notebook C116 CaLBOC Business Plan 2017

Notebook C128 Board Minutes Book

Notebook C129 Secretary and Treasurer

Notebook C132 Website Documentation

Notebook C133 Executive Committee Minutes

Notebook C134 Members Project

Notebook C134 Constant Contact Instructions

Notebook C136 Board Policies and Bylaws

CABOC checkbook

Take books that are useful

OFFICE BOOKSHELF 2

Box Training Materials (unindexed)

Two (2) Tub files Reference Documents

OFFICE BOOKSHELF 3

Notebook C39 Proposition 39 Bond Program, California Policy Center Report

Notebook C85 Little Hoover Commission February 2017 Report, and all testimony

Notebook C87 CBOC Proposition 39, California Constitution and Related Laws

Notebook C123 California Debt Finance Guide

ANTON'S COMPUTER FILES (Access code Anton's desktop computer is 2930)

00000 California Association of Bond Oversight Committees

000000 CA CBOC Database (as of) March 3, 2020

000000 CBOC Member Project

AOL Mail, emails, Saved on AOL, 0 California Association of Bond Oversight Committees

QuickBooks accounting file (note now using QuickBooks Online, Judy Box has access)

Anton file index at Anton, O Anton's File Index (includes index of CABOC documents)

GARAGE DOCUMENTS

Four drawer file cabinet (training documents) file drawers 17.1 through 17.4.

GARAGE NOTEBOOKS

CALBOC Plan Notebooks PNB 01 through 11 (training documents)

GARAGE SUPPLIES

Office/workshop supplies

Tablecloth CABOC banner

"A" sign (4)

Anton Jungherr

Distribution

Tab 26 Anton's Estate Notebook

Tab 8 Anton's CABOC Secretary/Treasurer Notebook

CABOC Executive Committee

Judy Box, Assistant Treasurer

Lori Chinn

Subject: Fwd: CABOC Board Resignation
Date: 10/1/2020 6:45:37 PM Pacific Standard Time
From: ajungherr@aol.com
To: judithbox1@gmail.com
Cc: ccarolynwin@aol.com, dflorez4busd@gmail.com, ajungherr@aol.com,
nickmarinovich52@gmail.com, myflag39@aol.com

It is with regret that I acknowledge receipt of your resignation form the CABOC Board of Directors. You have provide a voice on our Board of a new CBOC member which has been very valuable.

Your resignation will be acknowledged at the October 13, 2020 Executive Committee and does not require and action by the Executive Committee.

I am delighted that you will continue as a Professional Advisor and as Assistant Treasurer. I am also please that you have agreed to work with me in maintaining our new CABOC website.

Thank you for your service. Your support and effort are appreciated very much.

Anton Jungherr

California Association of Bond Oversight Committees

Co-Founder/Director/Secretary/Treasurer

ajungherr@aol.com

510.697.7212 cell

From: judithbox1@gmail.com
To: ajungherr@aol.com, myflag39@aol.com
Sent: 10/1/2020 10:21:55 AM Pacific Standard Time
Subject: Resignation

Please see attachment.

Jack Weir, Chair CABOC

Anton Jungherr, Secretary/Treasurer CABOX

October 1, 2020

Dear Jack and Anton,

Though I am a member of the CABOC Board, this is only my first experience on a Board Oversight Committee. Seeing the vast experience of other Board members, I wish to resign as a Board member. I would agree to be placed on the Professional Advisors list, and maintain my position as Assistant Treasurer.

Thank you both for the opportunity to work with CABOC. I have learned so much from both of you.

Sincerely,

Judy Box

**California Association of Bond Oversight Committees
Checklist Board & Professional Advisor**

10/8/2020 1:10 PM

Name

Check	Action	Date Minutes	Term Start	Term End
	Professional Advisor Appointment			
	Professional Advisor Resignation Acknowledgment			
	Board Appointment EC Action			
	Board Appointment Board Action			
	Board Resignation EC Acknowledgement			
	Board Resignation Board Acknowledgement			

Checklist

Action	Appointment	Resignation
Resume		
Bio		
Picture		
Ethics Statement		
Directory Board		
Directory Professional Advisor		
Website Board Directory		
Website Professional Advisor Directory		
Roll Call		
AOL Address Book		
AOL Address Groups		
ACT		
Constant Contact		
Acknowledgement Resignation		
Onboarding Packet (see details next page)		
Press Release (hometown)		
CBOC Liaison Assignment		
Standing Committee Assignment		
Request Donation		
Access to website file cabinet		

//

Onboarding Packet

Contents
Welcome Letter
The Challenge, The Solution
Membership Certificate
Bylaws * ¹
Website *
About CABOC
Board Policies *
Directory Board of Directors
Directory Professional Advisor
Website Directory Board of directors *
Website Directory Professional Advisors *
Objectives
Donation Solicitation
Directors & Officers Insurance
Meeting Schedule
Corporation Officers
Standing Committee Assignments
Newsletter
CBOCs by County *

¹ Include Link.

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Chair Status Report: Legislative Committee-October 10, 2020

The Legislative Committee met via Zoom call three times. A number of potential changes were discussed and developed by each participant. While each member had some different views, after our third meeting we reached a consensus on our direction moving forward.

The approach recommended by the Committee in developing the legislative program was as follows and consistent with Little Hoover recommendations:

Recommendation 6 of the Little Hoover Commission: Develop easy to access online training for members of Citizens Bond Oversight Committees Specifically, the Governor and Legislature should direct and authorize one time funding to the Fiscal Crisis and Management Assistance Team to develop online training for local Citizens Bond Oversight Committee members, with input and assistance from California Debt and Investment Advisory Committee and the California League of Bond Oversight Committees.

Recommendation 7 of the Little Hoover Commission (The Governor and Legislature should update and overhaul the education code related to the Strict Accountability in Local School Construction Bonds Act of 2000) specifically:

- Amend statutory code on performance audits to include the effectiveness and results of bond program.
- Expand the role of the Citizen's Bond Oversight Committees in selecting and interfacing with bond program auditors.
- Require bond measures proposed to voters under the reduced threshold to include specific project lists.
- Change the appointing authority for members of Citizen's Bond Oversight Committees.
- Require districts to provide a minimal budget for the oversight committees, including a budget to hire independent counsel with municipal bond expertise.
- Require districts to provide a web presence for Citizens Bond Oversight Committees to prominently display meeting agendas and reports.

In addition, to these little Hoover Commission recommendations, it was the Committee consensus that following areas required legislative fixes

- By Laws developed by the CBOC and consistent with Committee control over process and rules of operation

- Expanded access and information about the Bond Program including direct access to District consultants and the bond program auditor
- Develop training resources for oversight committees (relates to seven above)

What was most interesting to note is that our consensus individual views on what was needed was done first and then at our last meeting compared to Little Hoover recommendations and we realized our committee recommendations were similar. Thus these recommendations were worthy to serve as the foundation for the Legislative Program.

The participants were assigned their subject areas (eg. I would focus on appointing authority selection process) and report back to the full Committee. We agree to meet once a week until we are completed. It was also agreed we would first go to the State Treasurer with our proposals.

Prepared by: Nick Marinovich



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\$168.6 Billion Proposition 39 School Bond Approval

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Zoom Call Instructions: meeting ID 537 490 749, passcode 798008, mobile 16699006833, telephone if needed 1.669.900.6833

Please silence your cell phone.

MINUTES

Day/Date: Tuesday, September 29, 2020

Time: 9:00 AM to 10:30 AM

Place: Zoom (all meeting will be by Zoom)

Executive Committee Members: Jack Weir (Chairperson), Nick Marinovich (President), Anton Jungherr (Secretary/Treasurer), Carolyn Castillo (Vice President) and Dena Florez (Assistant Secretary)

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Call to Order –President Nick Marinovich at 9:01 AM

Roll Call Executive Committee – all present except Dena Florez who was excused

Introductions other Participants – Amadeo Rodriguez, Judy Box, Tom Rubin, and Andrea Dawson

ACTION

None

DISCUSSION

Item 1: Should CABOC Take Positions on Proposition 39 School Bond Issues

This matter was discussed at the September 12, 2020 Board meeting and referred to the Executive Committee for further discussion. The Board minutes are attached. . (6)²

Also attached are the Internal Revenue Service regulations on this matter. (8)

It was agreed that CABOC, as a state-wide association, would not take positions on local bond measures. It was also agreed to review this matter again at some later date.

Item 2: Board Policy 2, Conflict of Interest

The current policy approved March 14, 2020 by the Board is attached. (16)

This Policy provides, “Members are required to review this policy upon membership application and annually thereafter.” How should this provision be implemented?

The current policy, written by Jack Weir, was reviewed. It was agreed that this is a useful policy and that any possible issues in its implementation could be resolved by discussion with the leadership team

² Page reference to attached page.



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Item 3: Review CABOC Objectives 2020 Projects

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Nick Marinovich will discuss with Jason Hunter the role of Legislation Committee Chairperson.

Legislation Committee meeting needs to be scheduled. Nick Marinovich to follow up.

There was agreement with Jack Weir's desire to meet soon with Tim Schaefer, Deputy Treasure, California State Treasurer's Office regarding CABOC mission and implementation of the Little Hoover Commission report.

It was suggested that Nick Marinovich appoint an Ad Hoc Committee to review the FAQs currently on the website (placeholder) and addition FAQs proposed to be posted to the website.

INFORMATION ONLY

Item 4: Minutes Last Executive Committee, September 15, 2020 (17)

Item 5: Draft Minutes, Board of Directors, September 12, 2020 (20)

Item 6: Bylaws, As of September 12, 2020, Track Change Version (47)

Item 7: Directory Board of Directors As of September 12, 2020 (61)



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ADJOURNMENT EXECUTIVE COMMITTEE

Good of the Order

Items for Next or Future Agenda ³ none

Next Meeting October 13, 2020

Meeting adjourned by President Nick Marinovich at: 10:18 AM

Date of Executive Committee minutes: October 4, 2020

Anton Jungherr, Secretary

Distribution: Board of Directors and Professional Advisors

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Public Relations	Ouranar Riddle *, Dena Florez, Jack Weir, Anton Jungherr

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- President – Nick Marinovich *
- Vice President – Carolyn Castillo
- Assistant Vice President – Amadeo Rodriguez
- Secretary – Anton Jungherr
- Assistant Secretary – Dena Florez
- Treasurer – Anton Jungherr *
- Assistant Treasurer – Judy Box *

*Authorized to sign checks, one signature is required, Nick Marinovich and Judy Box pending submittal of signature cards to Bank of America.