

A California Public Benefits Corporation

Corporation formed September 19, 2019

Corporation Number 4319346

Internal Revenue Service Approved Exempt Federal Income Tax Effective September 19, 2019

Donations tax deductible to the fullest extent allowed by law.

4 Executive Committee Minutes, December 17, 2019

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Purpose Statement: "The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level. (Articles of Incorporation, Section 4)

7

Standing Weekly Executive Committee meetings on Tuesday's at 9:00 am, unless cancelled by President.

8

Zoom Call Instructions: meeting ID 483 227 641, password 989031, 1.669.900.6833

9

10

~~invited, but not requested, to attend the Executive Committee meeting on Tuesday, December 17, 2019.~~

11

Please silence your cell phone.

12

MINUTES

13

Day/Date: Tuesday, December 17, 2019

14

Time: 9:00 AM

15

Place: Jack Weir's home, 31 Bandridge Place, Pleasant Hill, CA and Zoom

16

Executive Committee members present: Jack Weir and Anton Jungherr

17

Executive Committee members absent: Nick Marinovich and Gregg Visineau

18

A quorum of the Executive Committee was not present. No actions were taken.

19

Board member present on Zoom: Dena Florez

20

Professional Advisor present: Marcus Crawley

21

Call to Order – Jack Weir at 9:19 AM

22

Standing Committees Assignments –first review and tentative assignment of Board Members to standing committees and select Chairs - No action taken.

24

Clerical Assistant, employment part time clerical assistant as independent contractor at \$15 per hour, 115 hours currently budgeted for building mailing list and database of CA CBOCs, authorize Anton Jungherr to recruit and hire. No action taken.

25

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27

Appointment Professional Advisor Vanessa Hill, WCCUSD CBOC member. WCCUSD Audit Subcommittee, Parent, CPA, forensic auditor. No action taken.

28

29

Good of the Order - none

30

Items for Next or Future Agenda(s) - none

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31

32 Adjournment at 10:00 AM

33 Future Agenda Items

- 34 • Website
- 35 • Standing Committee Launch
- 36 • Database
- 37 • Conflict of Interest Statement

38 Minutes prepared by Anton Jungherr, Secretary

39 January 3, 2020

40

41

42

NEXT MEETINGS

43 Executive Committee Schedule (weekly meetings on Tuesday's at 9:00 AM, unless canceled
44 by President)

- 45 • January 7, 2020 (Gregg Visineau not available)
- 46 • January 14, 2020
- 47 • Every Tuesday thereafter, unless canceled by President Weir

48 Board of Directors Quarterly Meetings

- 49 • March 2020 (date/time/place TBD)
- 50 • June 2020
- 51 • September 2020
- 52 • December 2020

53 First Annual Membership Meeting

- 54 • January 2021 (date/time TBD)

55

56 Distribution: Board of Directors and Professional Advisors

12.17.19
Σ+COM

Board Standing Committees Missions ¹

Assignments

(Based on interest expressed by individual Directors)

MS of December 17,
2019

2.00 Training Materials Committee

The Training Materials Committee shall develop, document, acquire and continually improve all materials to train up CBOC's and their members. It shall arrange for the effective delivery of this training, including assessing its effectiveness from time-to-time and from location-to-location. And it shall develop, stock, retain and update as necessary a repository of reference materials for use by CABOC members as well as by CBOC's across the state.

- Gregg Visineau
- Dena Florez (~~1st~~ preference)
- Chris Hanson

Chair ok

M

3.00 Membership Recruitment Committee

The Membership Recruitment Committee shall attract, sign up and document new members to CABOC.

- Judith Box
- Dena Florez (4th preference)

12/17/19
AJ
(2M)

Just to ask
her to be
Chair

M

4.00 Legislation Committee

The Legislation Committee shall be CABOC's eyes and ears for laws and regulations currently affecting CBOC's; those upcoming or pending which might affect CBOC's; and those ideas which the membership feels should be considered by authorities to better facilities effective, independent oversight by CBOC's.

- Andrea Dawson, Chair (appointed Chair by Executive Committee November 19, 2019)
- Ouranar Riddle

Ouranar Riddle

AJWitt

¹ Extracted from Policy Manual, Board Standing and Ad Hoc Committees, Draft, November 20, 2019
C:\0 Documents\00000 California Association of Bond Oversight Committees 7.2.19\1 Standing Committees Assignments - 12.14.19 - aj.docx
C:\0 Documents\00000 California Association of Bond Oversight Committees 7.2.19\1 Standing Committees Assignments - 12.14.19 - aj.docx

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34

5.00 Member Customer Services Committee

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The Member Customer Services Committee shall work to retain members of CABOC by providing those ongoing, regular services which effectively facilitate retention. And those individualized services which, from time-to-time, may also be requested by members.

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- Nick Marinovich accepted Chair, need formal Executive Committee action

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- Carolyn Castillo

40

- ~~Dena Florez~~ (2nd preference) *oc*

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M

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6.00 Public Relations Committee

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The Public Relations Committee shall work to effectively and efficiently project CABOC's business to its members, its customers and its stakeholders.

44

45

- Gregg Visineau, expressed possible interest in Chair

46

- ~~Dena Florez~~ (3rd preference) *oc*

47

steve mick (M talk to him

48

JW

*S.M./M -
confer*

49

Note: Steve Mick said he is available based on our needs.

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Executive Committee Minutes, December 10, 2019

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~~Not to be used for anything other than the meeting.~~

10

~~attend this Executive Committee meeting in person or by Zoom.~~

11

Please silence your cell phone.

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MINUTES

13

Day/Date: Tuesday, December 10, 2019

14

Time: 9:00 AM

15

Place: Jack Weir's home, 31 Bandridge Place, Pleasant Hill, CA and Zoom

16

Executive Committee Members Present: Jack Weir (President), Nick Marinovich (Vice

17

President), Anton Jungherr (Secretary/Treasurer),

18

Executive Committee Members Absent: Gregg Visineau (Director) ¹

19

Call to Order – Jack Weir at 9:01 AM

20

Budget September 2019 to December 2020, discuss in detail the proposed budget, version 1,

21

attached – reviewed, no action taken

22

Brochure, review and discussed the first draft of a brochure to be used for membership

23

recruitment – reviewed no action taken

24

Membership Application, review and discuss the first draft of the membership application.

25

The membership application would be sized to fit as an insert into the membership

26

recruitment brochure discussed above. Reviewed, no action taken.

27

Certificate of Membership, review and discuss the Certificate of Membership to be issued

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electronically to each member upon their application for membership. Reviewed, no action

29

taken.

¹ In addition to the three officers Gregg Visineau was appointed by the Board of Directors on November 12, 2019 to the Executive Committee in accordance with Bylaws Article 9, Section 1.

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31 Good of the Order – none

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- 33 • Website
- 34 • Standing Committees Launch
- 35 • Database
- 36 • Conflict of Interest Statement

37 Adjournment at 9:36 PM

38

39

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51 First Annual Membership Meeting

- 52 • January 2021 (date/time TBD)

53

54 Distribution: Board of Directors (11), Linda Lozito, Professional Advisors (3) = 15

California Association of Bond Oversight Committees
 California Public Benefits Corporation formed September 19, 2019
Directory Board of Directors as of December 12, 2019

12/14/2019 6:04 PM

No. ¹	First Name	Last Name	County	Start Term	End Term	Position	Email	Telephone	Address
1	Jack	Weir	Contra Costa	11.12.19	11.11.21	President	Jwir39@aol.com	925.899.4298	31 Bandridge Place, Pleasant Hill, CA 94523
2	Anton	Jungherr	Contra Costa	11.12.19	11.11.21	Secretary Treasurer	ajungherr@aol.com	510.697.7212	121 Ash Court, Hercules, CA 94547
3	Gregg	Visineau	Contra Costa	11.12.19	11.11.21	Director	gvisineau@gmail.com	510.207.5069 C 510.236.0761 H	1428 Lawrence Street, El Cerrito, CA 94530
4	Nick	Marinovich	San Diego	11.12.19	11.11.21	Vice President	Nickmarinovich52@gmail.com	619.934.4982	8535 Hillcrest Avenue, La Mesa, CA 91941
5	Judith	Box	Contra Costa	11.19.19	*	Director	Judithbox1@gmail.com	925.939.4661 H ² 925.325.4661 C	587 High Eagle Court Walnut Creek, CA 94595
6	Vacant ³								
7	Carolyn	Castillo	Los Angeles	11.19.19	*	Director	ccarolynwin@aol.com	562.928.0187 562.760.0187	8264 Fernadel Avenue Pico Rivera, CA 90660
8	Andrea	Dawson	Alameda	11.19.19	*	Director	andreadawson@earthlink.net	415.265.4265	1892 Tiffin Road Oakland, CA 94602
9	Dena	Florez	Los Angeles	11.19.19	*	Director	dflorez4busd@gmail.com	626.552.5662	14438 Ragus Street La Puente, CA 91744
10	Chris	Hanson	San Francisco	11.19.19	*	Director	chrisbhanson@gmail.com	415.717.5986	74 Cotter Street San Francisco, CA 94112
11	Steve	Mick	Contra Costa	11.19.19	*	Director	steve@alamone.org	925.838.7570	PO Box 391 Alamo, CA 94507
12	Ouraniar	Riddle	Solano	11.19.19	*	Director	ouraniar@yahoo.com	707.592.8958	1680 Sequoia Way Dixon, CA 95620

*Term (one-year or two-year) to be determined by lot at the next Board of Directors meeting.

At the November 19, 2019 Executive Committee meeting it was agreed to have twelve (12) initial Directors. The Bylaws authorizes 50 directors.

¹ CABOC Membership Certificate Number.

² Preferred number

³ Leon Brauning, Napa County, resigned December 12, 2019.

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CALIFORNIA ASSOCIATION OF BOND OVERSIGHT COMMITTEES
GIFT PROCESSING
C/O ANTON JUNGHERR
121 ASH COURT
HERCULES, CA 94547-1153

December 11, 2019

GRANT ENCLOSED We are pleased to present California Association of Bond Oversight Committees with the enclosed grant in the amount of \$4,800.00 made on behalf of Schwab Charitable WCC Fund at Schwab Charitable™.

Grant Amount	\$4,800.00
Acknowledgment	Schwab Charitable WCC Fund
Address	The donor selected not to include their address with this grant.
Grant Designation	This grant is for wherever it is needed most.

If you have any questions regarding this grant, please visit www.schwabcharitable.org/charities. We wish you success with your charitable goals.

NOTE TO THE CHARITY:

- **By accepting this grant, your organization certifies to Schwab Charitable that:**
 - No donor or individual related to the donor will receive any goods, services or other more than incidental private benefits. Examples may include but are not limited to: If the grant is for an event or gala, it does not pay for tickets or any goods purchased at auction. If the grant is for a membership, the membership must be considered 100% tax deductible. If the grant is to support missionary work, your organization will have full control and discretion regarding its use and application. If the grant is for a scholarship, the donor does not have control over the distribution of funds. If the grant is to a school or educational fund, it does not pay for the tuition of the donor or any related individual nor for preferential tickets, seating or access to events.
 - The grant will not be used to fulfill a pre-existing legally binding pledge.
 - If grantee is a government entity, the grant funds can be used solely for public purposes as that term is used in Section 170(c)(1) of the Internal Revenue Code.
- Your organization should not provide a tax receipt for this grant, as Schwab Charitable has already provided the donor with a tax receipt for the donation. Please do not send thank you notes or marketing materials to Schwab Charitable.
- Grants and account names are recommendations of the donor and do not reflect the views of Schwab Charitable, Charles Schwab & Co. Inc. or any of its affiliates.

Schwab Charitable is the name used for the combined programs and services of Schwab Charitable Fund, an independent nonprofit organization. Schwab Charitable Fund is recognized as a tax-exempt public charity as defined in Internal Revenue Code ("IRC") Sections 501(c)(3), 509(a)(1), and 170(b)(1)(A)(vi). Schwab Charitable Fund has entered into service agreements with certain affiliates of The Charles Schwab Corporation.

Subject: **Re: I have decided to opt out of CABOC**
Date: 12/12/2019 2:06:17 PM Pacific Standard Time
From: ajungherr@aol.com
To: leon.brauning@yahoo.com
Cc: ajungherr@aol.com, nickmarinovich52@gmail.com, gvisineau@gmail.com, jweir39@aol.com

OK, I understand, Thanks for your interest.

Anton Jungherr

ajungherr@aol.com

510.697.7212 cell

In a message dated 12/12/2019 2:01:38 PM Pacific Standard Time, leon.brauning@yahoo.com writes:

Dear Anton, unfortunately I am unable to participate in your new CABOC endeavor and prefer to opt out altogether. I see all the energy and positive ideas going into it and know it will succeed and be a wonderfully valuable community asset. I wish you well and success.

Leon Brauning

Sent from Yahoo Mail for iPhone

Nick Marinovich
8535 Hillcrest Avenue
La Mesa, CA 91941
619-934-4982
nickmarinovich52@gmail.com

December 12, 2019

To: President Kevin Pike
Board Member Arturo Solis
Board Member Frank Tarantino
Board Member Paula Hall
Board Member Nicholas Segura

Dear President Pike:

On November 20, 2019 the Citizen's Bond Oversight Committee (CBOC) held a meeting at Hilltop Middle School.

The highlights of the meeting are as follows:

Site Tour. A tour of Hilltop Middle School was conducted by Principal Hughes. He was a gracious host and we appreciate his insight and perspectives. There was a tour of an existing classroom and Building 600 that is in the process of a modernization. Though it was dark during the tour, the site appeared to be well kept.

Public Comment. Ms. Cheers commented on her long experience with this District and the importance of the CBOC in being a consistent independent voice of the Community.

Mar Vista Aquatic Center and Central Campus Modernization. During the project status reports there was a continuing concern expressed by the CBOC on this \$18.6 million project. The concern centers on two significant issues:

- 1) Why weren't there memorandums of understanding/use agreements with other users in place for the shared costs of the pool before funding was authorized?
- 2) How did this project receive such a priority in relation to other projects that had been previously identified by the District?

There were questions on the status of contractor selection. An RFQ has been issued three firms have responded. There was a question regarding who was on the RFQ Evaluation Committee (District staff, Imperial Beach Aquatic person).

On September 26, 2019 the Chair sent a letter to the District regarding the Mar Vista Project. The CBOC has yet to receive a response to this letter. **The CBOC recommended the Mar Vista Aquatic Center and Central Campus Modernization not be authorized (e.g. final funding and construction approval) until there is a Memorandum of Understanding for Joint Use with the City of Imperial Beach.**

Project Priority List. The District Priority List for Projects has been of intense interest to the CBOC. Member Carriedo has been a leader in pressing for such a list.

At the February 21, 2018 CBOC meeting staff indicated that there would be a revised Priority List prepared. Member Quirk indicated that the list was not yet finalized at our on November 20, 2019.

The following are the findings and District response in the FY 17/18 Moss Adams Audit related to Bond Program Master Planning and Reporting and related Project Lists:

Moss Adams Issue: The District's 2018 Facilities Master Plan does not (1) identify construction estimates and scope priorities for all schools, (2) convey the associated project timeline and (3) detail how projects are prioritized at the program level for Proposition O funds.

Moss Adams Recommendation: The District should continue efforts to ensure the Board-approved FMP includes detailed documentation surrounding the prioritization of projects by site and District-wide, project cost estimate amounts, project scope objectives, and timelines. The District should continue efforts to 1) develop and report on an annual maintenance plan with clear goals, procedures, and expectations to validate need-based decision-making and 2) develop a data-driven priority project list to ensure a fair and equitable distribution of resources. The District should continue efforts to evaluate program and project goals and criteria applied to determine project prioritization.

District Response: Staff is currently working on a comprehensive district-wide prioritization list and incorporate a timeline of anticipated facilities funds (including Proposition O) and allocate funding to the projects as it becomes available.

Based upon the Chair's professional experience it is best practice and good governance to establish such a list based upon clear District priorities and their ranking of importance.

For instance items such as health life safety, compliance with State mandates and regulations could be rated higher and thus more important in project funding than such issues as improving site aesthetics or providing additional parking. The concept is the timing of project funding is based upon its consistencies with Districtwide priorities.

Crowe Audits. Representatives from Crowe and District Finance staff (Jenny Salkeld, Nancy Picone) were in attendance to present the results of the FY 18/19 Financial and Performance Audits. The major issue/weakness found in the Audit was the lack of DVBE documentation requirements.

There were some probing questions from the CBOC focusing on why there were not more findings regarding areas for improvement, compliance with warranty conditions, documentation, and whether expenditures were consistent with the Proposition O Project List.

The level of detail, analysis, findings and recommendations relative to the efficiency and effectiveness of the bond program was much more limited in this Performance Audit from Moss Adams. This was largely based upon the mutually agreed upon audit scope by the District prior to contract execution.

Unlike prior years the CBOC was not contacted and interviewed during the preparation of the Audit. Each year in the prior Audits, the Chair had a lengthy interview with questions. The lack of CBOC involvement in this Audit is very troubling. In summary the level of detail, findings and recommendations provided in the Audit to improve the efficiency and effectiveness of the Bond Program was much more limited.

Castle Park High School. A Community Member from Castle Park High School made a passionate plea for needed improvements at this school. Unsafe conditions were mentioned on the track and field area (holes in field). Poor air circulation was also stated in support facilities. Community pride was mentioned frequently.

Relationship between the CBOC and the District/Further Action on Prior Letter Submittals.

As has been mentioned several times to the Board, there has been a degradation in the relation between the District and CBOC. The Chair brought forward an recommendation requesting a Vote of No Confidence based upon the following observations:

1. *Superintendent Janney and Assistant Superintendent Aguirre are not regularly attending our CBOC meetings unlike past years.*
2. *There has been no joint meeting of the CBOC and Board for over two years, though we have requested such a meeting multiple times.*
3. *Extensive Bond Oversight Chair Reports are presented to the Board after each CBOC meeting but there are rarely any questions from Board members.*
4. *For this year, unlike the prior seven years, we were not allowed input into the preparation of the Annual Performance Audit, which is our key document in reporting on the efficiency and effectiveness of bond spending.*
5. *The District refused our request to hear a presentation and ask questions of the District (bond paid) consultant for the Project Labor Agreement.*

6. *The District is saying the Project Labor Agreement is not within our purview.*
7. *Two letters requesting responses from the Board this September regarding the priority process for projects and funding of the Aquatics Center have gone unanswered.*
8. *The PowerPoint from the last Bond Oversight Report was not allowed to be shown on the large video screen at the Board meeting because the District felt it to be "unfair".*
9. *Member Carriedo's request for information (e.g. priorities) have at times been "forgotten".*
10. *On September 12, 2019 when I was scheduled along with Vice Chair Rafael Munoz to brief the two new CBOC members, it appeared that JC. Hurtado-Prater may not be able to serve. He did not show up for the Presentation. Chair Marinovich asked the status of filling this position. The response was as follows:*

Hello Mr. Marinovich, We have not heard definitively from Mr. Prather, so I have sent him a message requesting clarification about his intent regarding his participation in the CBOC. Upon hearing his confirmation, one way or another, we can decide on appropriate next steps.

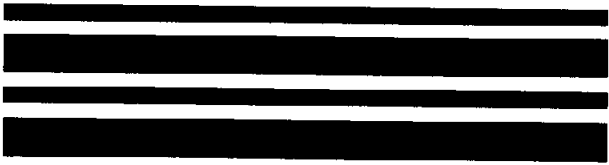
There was extensive discussion regarding this matter on whether to Table the matter until January. Janea Quirk suggested perhaps a mediation approach. Clearly several members were very frustrated like the Chair.

A Vote to Table the entire matter until January (3-4) was not approved. Subsequently the CBOC passed a Vote of No Confidence (6-1 Lopez No). The CBOC also voted there be a letter prepared by the Chair transmitting our Vote of No Confidence for review at our January meeting. It is important the appropriate tone and views of the CBOC accompany and explain our views on why we passed a Vote of No Confidence. This letter will accompany the January Chair Report.

Sincerely,

Nick Marinovich

Nick Marinovich, Chair
Sweetwater Union High School District Bond Oversight Committee



PATCH T (FILE A)

