

A California Public Benefits Corporation

Corporation formed September 19, 2019

Corporation Number 4319346

Internal Revenue Service Approved Exempt Federal Income Tax Effective September 19, 2019

Donations tax deductible to the fullest extent allowed by law.

8 Executive Committee Minutes, February 11, 2020

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**Purpose Statement:** "The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level." (Articles of Incorporation, Section 4)

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Standing Weekly Executive Committee meetings on Tuesday's at 9:00 am, unless cancelled by President.

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Zoom Call Instructions: meeting ID 483 227 641, password 989031, 1.669.900.6833

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~~Note: Board of Directors was invited, but not requested, to attend this Executive Committee meeting in person on 2/11/20.~~

10

~~invited, but not requested, to attend this Executive Committee meeting in person on 2/11/20.~~

11

Please silence your cell phone.

12

**MINUTES**

13

Day/Date: Tuesday, February 11, 2020

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Time: 9:00 AM

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Place: Jack Weir's home, 31 Bandridge Place, Pleasant Hill, CA and Zoom

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Executive Committee present: Jack Weir, Nick Marinovich (Zoom), Anton Jungherr, Gregg

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Visineau

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Executive Committee absent: None

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**ACTION**

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Call to Order – Jack Weir at 9:06 AM.

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After Action Report Visioning Workshop, Hercules, CA, February 8, 2020 - was reviewed.

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Post Visioning Workshop Activities – was reviewed

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- Thank you notes to attendees – Anton Jungherr to draft and coordinate with Gregg

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Visineau

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- Flip chart photo – Gregg Visineau to summarize

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- Budget vs. actuals

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- Feedback survey

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- Draft vision statement –Jack Weir

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Appointment of Dennis Clay as a Professional Advisor, WCCUSD former Project Accountant

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and former CBOC Member, Contra Costa County. Approved.

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**DISCUSSION**

34 Certificate of Membership – discussed.

- 35 • Board Member (draft)
- 36 • Professional Advisor (draft)
- 37 • CBOC Member (draft)
- 38 • Associate Member (without vote) – need draft

39 Schedule for Southern California Visioning Workshop – Nick Marinovich accepted  
40 assignment as Project Manager.

41 Conflict of Interest Policy (draft) - was discussed. Nick Marinovich agreed to submit is  
42 proposal.

43 Director Duties - was discussed. Add, “Each Director will pay their share of the cost for the  
44 CABOC Directors & Officers liability insurance policy.

45 Consider adding two persons to Executive Committee –discussed

46 Consider having Executive Committee meet bi-weekly, every other Tuesday at 9:00 AM  
47 through 10:30 AM – Agreed., next meeting is March 3, 2020., meetings to be scheduled for 1  
48 ½ hours.

49 Good of the Order

50 Items for Next or Future Agenda(s)

- 51 • Website (Anton Jungherr)
- 52 • Standing Committee Launch (Gregg Visineau)
- 53 • Database (Anton Jungherr)
- 54 • Startup activities (Gregg Visineau)
- 55 • Immediate issues (Nick Marinovich)
- 56 • Meeting with Andrea Dawson on legislation (Executive Committee)
- 57 • Project Labor Agreements (Nick Marinovich)
- 58 • Loomio software program (Gregg Visineau)

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**California Association of Bond Oversight Committees**

2/16/2020 8:28 PM

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**8 Executive Committee Minutes, February 11, 2020**

61

62 Subject Matter Issues (Parking Lot)

- 63 • Teacher housing
- 64 • Deferred maintenance
- 65 • Short equipment useful life

66

**INFORMATION ONLY**

67 Minutes Last Executive Committee meeting, February 4, 2020

68 Executive Committee Work Plan Update February 6, 2020

69 Future Agenda Items – See above

**70 STANDING COMMITTEES**

Name	Assignment		
Training Materials	Dena Florez * Gregg Visineau Chris Hanson Anton Jungherr	Prepare Member Handbook	Need
Membership Recruitment	Anton Jungherr * Judith Box Dena Florez	Prepare recruitment materials	1.000 members 50 professional advisors Need
Legislation	Andrea Dawson * Ouranar Riddle Anton Jungherr Sallie DeWitt Jack Weir Nick Marinovich	Effectiveness and results performance audits legislation	Need
Membership Customer Services	Nick Marinovich * Carolyn Castillo Dena Florez Anton Jungherr	Prepare CBOC database	Need
Public Relations	Gregg Visineau * Dena Florez Jack Weir Anton Jungherr	Design website and prepare newsletter mailing list	website, issue monthly newsletters, Need

<sup>1</sup> Tentative 2020 Objective as reflected in Budget draft, as reviewed by Executive Committee on December 10, 2019.

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**8 Executive Committee Minutes, February 11, 2020**

	Steve Mick		Visioning Workshops	
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72 \*Chair. Each Standing Committee needs to select a Vice Chair.

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**ADJOURNMENT EXECUTIVE COMMITTEE**

75 Meeting adjourned by President Jack Weir at: 10:00 AM

76 Date of Executive Committee minutes: February 16, 2020

77 Minutes prepared by Anton Jungherr, Secretary

78 Distribution: Board of Directors and Professional Advisors

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**NEXT MEETINGS**

81 Executive Committee (bi-weekly meetings on Tuesday's at 9:00 AM to 10:30 AM, unless  
82 canceled by President)

- 83 • March 3, 2020
- 84 • March 17, 2020
- 85 • March 31, 2020
- 86 • Every other Tuesday thereafter, unless canceled by President Weir

87 **Board of Directors Quarterly Meetings - Tentative**

- 88 • March 14, 2020 at 10:00 AM - 2:00 PM– Northern California (Hercules) - confirmed
- 89 • June 13, 2020 – Southern California
- 90 • September 12, 2020 – Northern California
- 91 • December 12, 2020- Southern California

92 **First Annual Membership Meeting**

- 93 • April 2021 (date/time/place TBD)

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# CABOC

CALIFORNIA ASSOCIATION OF BOND OVERSIGHT COMMITTEES

## CERTIFICATE OF MEMBERSHIP

*Anton Jungherr*

### BOARD MEMBER IN GOOD STANDING

CABOC is a membership corporation whose members elect a board of directors at the annual membership meeting to whom they delegate responsibility for the direction of this corporation in accordance with the California Corporation Code, the Articles of Incorporation and bylaws.

#### STATEMENT OF PURPOSE

The specific purpose of this corporation is to provide training, assistance, and encouragement to California School Proposition 39 Citizens' Bond Oversight Committee Members through development of training materials, delivery of online training, conferences, workshops, formation of regional groups of California Citizens' Bond Oversight Committees and representing common interest at the statewide level. (Articles of Incorporation, Section 4)

*J. E. Weir*  
Jack Weir, President

Date:

California Association of  
Bond Oversight Committees  
121 Ash Court, Hercules, CA 94547  
[www.BondOversight.org](http://www.BondOversight.org)

DRAFT

2.6.20

DRAFT 2.6.20

# CABOC

CALIFORNIA ASSOCIATION OF BOND OVERSIGHT COMMITTEES

## CERTIFICATE OF MEMBERSHIP

*Anton Jungherr*

### PROFESSIONAL ADVISOR IN GOOD STANDING

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*J. E. Weir*  
Jack Weir, President

Date:

California Association of  
Bond Oversight Committees  
121 Ash Court, Hercules, CA 94547  
[www.BondOversight.org](http://www.BondOversight.org)

# CABOC

CALIFORNIA ASSOCIATION OF BOND OVERSIGHT COMMITTEES

## CERTIFICATE OF MEMBERSHIP

*Anton Jungherr*

### CABOC MEMBER IN GOOD STANDING

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*J. E. Weir*  
Jack Weir, President

Date:

California Association of  
Bond Oversight Committees  
121 Ash Court, Hercules, CA 94547  
[www.BondOversight.org](http://www.BondOversight.org)

DRAFT

2.6.20

**Subject: Draft Conflict of Interest Policy**  
**Date: 2/3/2020 4:53:19 AM Pacific Standard Time**  
**From: jweir39@aol.com**  
**To: AJungherr@aol.com, gvisineau@gmail.com, nickmarinovich52@gmail.com**

Having reviewed a number of non-profit organizations' COI policies, I suggest we adopt the following:

"The reputation and public image of CABOC is vital to its non-profit goals and mission.

Members are prohibited from engaging in any affiliation with organizations or movements whose purpose is at odds with those CABOC.

Members are prohibited from entering into any financial transaction that results in any personal or familial financial gain or benefit, except by approved contract.

Members are required to review this policy upon membership application and annually thereafter.

Members are required to immediately disclose any actual or potential conflict to the Secretary, who will notify the governing board for disposition.

Members are required to refrain from voting on any motion or proposal before the body that represents any actual or potential conflict."

Jack

Sent from my iPad



# California Association of Bond Oversight Committees (CABOC)

## Director Duties

February 11, 2020

### DIRECTOR DUTIES

In addition to the duties defined in CABOC Bylaws Article 6, Section 4 the association has the following expectations for Directors:

- Attend quarterly board meetings in person or via Zoom, except when excused by the president for good cause, at their own expense.
- Attend annual membership meeting in person, except when excused by the president for good cause, at their own expense.
- Read agenda packet documents prior to board meetings and engage in passionate and informed discussion at the meetings.
- Be active on one or more standing committee(s).
- Recruit CABOC members.
- Recruit CABOC professional advisors.
- Act as CABOC liaison to assigned CBOCs.
- Make an annual contribution to CABOC.
- Sign an annual conflict of interest statement as prescribed by Board Policy.

D & D INS - 2019

Anton Jungherr

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7 Executive Committee Minutes, February 4, 2020

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Standing Weekly Executive Committee meetings on Tuesday's at 9:00 am, unless cancelled by President.

**Zoom Call Instructions:** meeting ID 483 227 641, password 989031, 1.669.900.6833

~~Not invited, but not requested, to attend the Executive Committee meeting at 9:00 am.~~

Please silence your cell phone.

**MINUTES**

Day/Date: Tuesday, February 4, 2020

Time: 9:00 AM

Place: Jack Weir's home, 31 Bandridge Place, Pleasant Hill, CA and Zoom

Executive Committee present: Jack Weir, Anton Jungherr, Nick Marinovich (Zoom), Gregg Visineau

Executive Committee absent: None

Professional Advisor present: Sallie DeWitt (Zoom)

**ACTION**

Call to Order – Jack Weir at 9:01 am.

Northern California Visioning Workshop, Saturday, February 8, 2020, 8:30 am to 3:00 pm

- Event Project Plan (
- Presentation Folder (Blue) - approved
  - Cover
  - Program
  - Brochure
  - Membership Application
  - Confirmed Attendance – 23 (including four Executive Committee

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- o The Challenge/The Solution, Little Hoover Commission Recommendations, Professional Advisor Description, Directory Professional Advisors, Directory Board of Directors,

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Logan and slogan - approved

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Appointment of Professional Advisor Ben Steinberg, WCCUSD activist, Board Member, Contra Costa Taxpayers Association, Chair No on WCCUSD Measure R Proposition 39 (March 3, 2020), Contra Costa County.

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**DISCUSSION**

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Board Policy Partnership Program (draft) – Gregg Visineau, Anton Jungherr and Sallie DeWitt prepare second draft based on discussion.

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Professional Advisor Description (draft) – Anton Jungherr prepare second draft based on discussion.

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California legislative proposal to amend Education Code Section 15284. Education Code Section 15284 provides that a taxpayer residing in the school district can take action to obtain an order restraining and preventing any expenditures of Proposition 39 bond funds for various conditions. This section further provides if an order is obtained a court may award attorneys’ fees. The proposed legislative change would replace “may” with “shall.” Marcus Crawley, our Professional Advisor, made this suggestion. It is noted that February 21, 2020 is the last day for bills to be introduced. Tabled, no action at this time. Consider at part of a comprehensive legislative package for 2021.

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Good of the Order

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- Gregg Visineau expressed his concerns about the pace of our startup activities.
- Nick Marinovich expressed his interest in work on immediate issues. He agreed to prepare a list for review by the Executive Committee.
- Interest was expressed with meeting with Andrea Dawson, Chair of the Legislation Standing Committee.

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63 Items for Next or Future Agenda(s)

- 64 • Website
- 65 • Standing Committee Launch
- 66 • Database
- 67 • Conflict of Interest Statement

68 Subject Matter Issues (Parking Lot)

- 69 • Teacher housing
- 70 • Deferred maintenance
- 71 • Short equipment useful life

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**INFORMATION ONLY**

74 Minutes Last Executive Committee meeting, January 21, 2020 (29)

75 Directory Board of Directors

76 Directory Professional Advisors

77 Future Agenda Items - none

78 **STANDING COMMITTEES**

Name	Assignments		
Training Materials	Dena Florez * Gregg Visineau Chris Hanson Anton Jungherr	Prepare Member Handbook	Need
Membership Recruitment	Anton Jungherr * Judith Box Dena Florez	Prepare recruitment materials	1,000 members 50 professional advisors Need
Legislation	Andrea Dawson * Ouraniar Riddle Anton Jungherr Sallie DeWitt	Effectiveness and results performance	Need

<sup>1</sup> Tentative 2020 Objective as reflected in Budget draft, as reviewed by Executive Committee on December 10, 2019.

12

**California Association of Bond Oversight Committees**

2/10/2020 1:21 AM

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Name		Assignment		
	Jack Weir Nick Marinovich	audits legislation		
Membership Customer Services	Nick Marinovich * Carolyn Castillo Dena Florez Anton Jungherr	Prepare CBOC database		Need
Public Relations	Gregg Visineau * Dena Florez Jack Weir Anton Jungherr Steve Mick	Design website and prepare newsletter mailing list	website, issue monthly newsletters, Visioning Workshops	Need

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80 \*Chair. Each Standing Committee needs to select a Vice Chair.

81

82

**ADJOURNMENT EXECUTIVE COMMITTEE**

83 Meeting adjourned by President Jack Weir at 9:56 am.

84 Date of Executive Committee minutes: February 6, 2020

85 Minutes prepared by Anton Jungherr, Secretary

86 Distribution: Board of Directors and Professional Advisors

87

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**NEXT MEETINGS**

90 Executive Committee (weekly meetings on Tuesday's at 9:00 AM, unless canceled by  
91 President)

- 92 • February 11, 2020
- 93 • February 18, 2020
- 94 • February 25, 2020
- 95 • Every Tuesday thereafter, unless canceled by President Weir

96 **Board of Directors Quarterly Meetings - Tentative**

- 97 • March 14, 2020) at 10:00 AM– Northern California
- 98 • June 13, 2020 – Southern California
- 99 • September 12, 2020 – Northern California
- 100 • December 12, 2020- Southern California

101 **First Annual Membership Meeting**

- 102 • April 2021 (date/time/place TBD)

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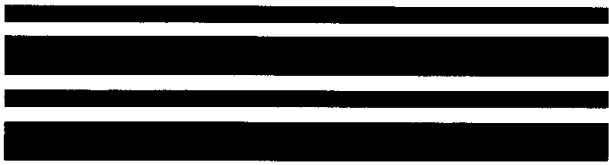
105

California League of Bond Oversight Committees  
 Executive Committee Work Plan Update February 6, 2020

2/6/2020 5:46 PM

	A	B	C	D
1	Task	Who	Status	Next Steps
2	DESIGN LOGO	GV	initial approval 2.4.19	start using
3	DEVELOP SLOGAN	GV	initial approval 2.4.20	start using
4	MEMBERSHIP APPLICATION	AJ	draft 2.4.20	final review
5	MEMBERSHIP CERTIFICATE	AJ	draft	ExCom review 2.11.20
6	PLAN JAN 2020 NC VISIONING MEETING	JW	done 2.8.20	
7	PLAN FEB 2020 SC VISIONING MEETING	JW	open	JW to prepare project plan
8	CONSTANT CONTACT DATA BASE	AJ	account established	design database format, add emails mailing list
9	CREATE WEBSITE	AJ	in progress Linda Lozito	continue development
10	SOLICIT DONATIONS BOARD MEMBERS	AJ	AJ donation of \$1,000	sent email
11	SEEK PRO BONO ATTORNEY	JW	asking Kevin Carlin (sp?)	follow up
12	GET QUOTE D&O INSURANCE	JW	in progress	follow up Bob Schroder (sp?), CoCoTax insurance broker, CoCoTax annual premium is \$1,300, consider each Director paying share
13	IMPLEMENT LOOMIO	GV	learning	prepare user instructions
14	PLAN VISIT CALIFORNIA TREASURER	JW	target January 2020	contact Robert Berry, Deputy Executive Director, CDIAC
15	PLAN VISIT FCMAT	JW	open	
16	POLICY BOARD STANDING AND AD HOC COMMITTEES	AJ	first review ExCom 11.26.19	Board approval March 2020 Board meeting

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PATCH T (FILE A)



